

# Application For CRF Staff Scholarship



## Personal Information

First Name

Last Name

E-mail

Phone

Position held at  
CrossRoads

## Details

School

Degree

Estimated hours  
for degree

Estimated cost  
per hour

Total est. cost  
for degree

Estimated  
completion date

Reason for  
extending  
education

CrossRoads Fellowship believes in helping our team continue to grow as leaders and develop as an individual both intellectually and spiritually. One way this can be accomplished is through continuing education. After one year, all full time staff become eligible for a tuition reimbursement. Criteria include:

- Must be a full time employee of CrossRoads Fellowship for at least one year.
- Must be working on a Masters, Bachelors, or Associates Degree, no Doctoral reimbursements are allowed without special provisions by the Lead Pastor.
- CrossRoads will pay 80% of the cost of a Masters degree and 90% of a Bachelors or Associates degree up to \$8,000.00 per year.
- In special situations, the \$8,000 reimbursement cap may be raised for 'specialty' degrees, this is at the discretion of the executive team and must be affirmed in writing.
- In no situation will there be an adjustment made in the degree percentage allocation.
- All employees will accept that any education reimbursement is required to be reported to the IRS as taxable, and it will be reported and the employee notified via an official document.
- Tenure with Crossroads Fellowship will allow for education reimbursement to be available on a second degree. This is not available before 3 years of time served.
- All employees taking education reimbursement funds will be expected to serve on the staff of CrossRoads Fellowship for 5 years from the start of the education reimbursement's first year. Lead Pastor may waive this requirement in special exception at his discretion.
- Approval from the Executive Team must be given for all scholarship funds.

Digital Signature: